



“The program where you maintain the timestamps is very good. It is so easy to find the reason to the error!”

“Each month we transfer the salary to Kontek, and thereby we reduce administration.”

JEEVES ATTENDANCE – WHY?

Jeeves Attendance minimizes the risk for errors and at the same time administration is reduced.

JEEVES ATTENDANCE – FOR WHOM?

Jeeves Attendance is designed for manufacturing companies, but can be used by any company that records clock-in and clock-out times.

JEEVES ATTENDANCE – HOW?

Reporting can be done by entering the employee ID number manually, or by means of barcodes or magnetic cards. The latter approach provides improved security. The employees can view their most recent clock-ins and clock-outs directly on the screen by striking a function key. This makes it easy to check that the actual hours worked are correct. Reason codes are managed automatically by means of clock-in and clock-out rules on the schedule. If the employee clocks in and out within scheduled times, only reasons for absence are displayed, while outside the schedule only reasons for overtime are displayed. This makes the reporting process fast and easy.

Time is calculated for each employee for the selected period, and this information can be transferred automatically to the major payroll systems, thereby reducing the administrative workload. The system allows the employees to switch schedules without having to involve the payroll administrator. This can be useful, for instance in cases where it is necessary to change schedule on days when the payroll administrator is out of the office.

Flextime	Jeeves Attendance has support for flextime
Work metrics	Jeeves Attendance has support for work metrics.
Balances	Each employee choose what balances they want to control and by strike a function key, all the balances can be displayed e.g. flextime, work reduction, holiday.
History	The employees can view their most recent clock-ins and clock-outs directly on the screen. This makes it easy to check that their actual hours worked are correct.
Selected reason code	If the employee clocks in and out within scheduled time, only absence reasons are displayed, and outside the schedule only overtime reasons are displayed. This simplifies the clock-in and clock-out process.
Default reason code	Reason codes can be entered automatically from the time-stamp rules on the schedule, making the input process more efficient.
Schedule switches	The system allows the employees to switch schedules with one another without involving the payroll administrator.
Integration with payroll systems	Time is calculated for each employee per selected period; this information can be transferred automatically to the major payroll systems, such as ADGA, Kontek and Hogia.
Integration with the Shop Floor module	Automatic management of job clock-in and clock-out in conjunction with employee clock-in and clock-out, break management and calendars.



Jeeves

Make your business smarter